

# Scrap Tire Program

## Scrap Tire Receiver

### I am a Scrap Tire Receiver. What do I have to do?

**Who is a receiver?** A receiver is a person who generates or accumulates scrap tires.

- **Class One Receivers** include retail tire dealers, retreaders, and used tire dealers.
- **Class Two Receivers** include all others that generate or accumulate a minimum of ten (10) scrap tires a year including government agencies, vehicle fleet maintenance or dismantling companies, rental or sales operations or other activity that generates scrap tires.

### What is required of a receiver?

#### REGISTRATION & RENEWALS

- Register with the Alabama Department of Environmental Management via the Alabama Permitting and Compliance System (AEPACS) on ADEM Form 537. There is no fee to register as a receiver and registration is valid for three years unless changes in location, ownership or operation require a new registration. Visit [www.aepacs.adem.alabama.gov/nviro/ncore/external/home](http://www.aepacs.adem.alabama.gov/nviro/ncore/external/home) to apply for a Scrap Tire Receiver registration or call 334-271-7988 for more information about registering.
- Registration renewals with the Alabama Department of Environmental Management should be submitted electronically to ADEM via AEPACS using Form 537-Renewal.

Facilities currently registered that do not submit an initial application for registration renewal within one hundred eighty (180) days of the effective date of these regulations (February 9, 2025), shall have their registration terminated.

#### TRANSPORTATION OF SCRAP TIRES

- Allow scrap tires to be removed from your location by a Permitted Transporter only. Ask to see a copy of the transporters' permit and get their permit/registration number or call 334-271-7988 to verify they do in fact have a valid permit.
- Receivers may transport scrap tires that are generated from their own business operations involving the sale/change out of tires themselves without obtaining a transporter permit. However, they may not transport or accept scrap tires from other persons or businesses including other receivers. Call 334-271-7988 if you have questions about accepting tires from others.
- All shipments of scrap tires sent for off site processing or disposal must be accompanied by a completed scrap tire manifest (ADEM Form 536, or other manifest approved in advance by ADEM) which must be prepared as a three part carbonless form. A copy of Form 536 may be found on the ADEM web site at [adem.alabama.gov](http://adem.alabama.gov) or by calling 334-271-7988. The manifest may be supplied by the receiver or transporter. **COPIES OF MANIFESTS MUST BE KEPT IN THE OPERATING RECORD AND SHOULD NOT BE SENT TO ADEM.**
- The use of ADEM supplied decals for any vehicle used to transport scrap tires is required. Decals for receivers can be requested via AEPACS.

## SCRAP TIRE ENVIRONMENTAL FEE

- If the receiver sells new, used or retreaded tires, they must collect the Scrap Tire Environmental Fee (\$1.00 for each new, used, or retreaded replacement tire sold) and remit the fee to the Alabama Department of Revenue (ADOR). You must register with the Alabama Department of Revenue for the collection of this fee. This registration is separate from registering as a Scrap Tire Receiver with ADEM. Visit [www.ador.state.al.us/motorfuels/scraptire](http://www.ador.state.al.us/motorfuels/scraptire) or call ADOR at 334-242-9608 to register or for information on fee collection.

## VECTOR CONTROL

- Limit the number of scrap tires accumulated to 1500 for Class One Receivers and 300 for Class Two Receivers. No scrap tires may be exposed to the elements for more than 30 days and they should be disposed of within that time frame. Anyone exposing scrap tires to the elements for more than 7 days must develop and implement a Vector Control Plan (scheduled spraying, larvicide briquettes, etc.) which must be approved by ADEM.

## SEMI-ANNUAL REPORTS

- Submit semi-annual reports to ADEM electronically through AEPACS using ADEM form 539, which summarizes activities for each six (6) month reporting period as required by ADEM Admin. Code r. 335-4-5-.03. Semi-Annual reports must be submitted by the due date even if no tires were transported during the reporting period. Reporting periods will be beginning with the months of January and July. Reports are to be submitted no later than the 28<sup>th</sup> day of the next month after the end of the reporting period.

For scrap tires transported during January 1 through June 30 – submit by July 28<sup>th</sup>.

For scrap tires transported during July 1 through December 31 – submit by January 28<sup>th</sup>.

## OPERATING RECORD

Maintain an operating record that must include the following:

- Registration application and approval package.
- A copy of all completed manifests for scrap tire shipments.
- A copy of all semi-annual reports submitted to ADEM.
- All other documents concerning scrap tires that you submit to or receive by ADEM.
- All other documents related to scrap tires at your business.

## ADDITIONAL INFORMATION:

ADEM Administrative Code Division 1 ([adem.alabama.gov/Regulations/regulations.htm](http://adem.alabama.gov/Regulations/regulations.htm))

ADEM Administrative Code Division 4 ([adem.alabama.gov/Regulations/regulations.htm](http://adem.alabama.gov/Regulations/regulations.htm))

Alabama Department of Revenue 334-242-9608, [www.ador.state.al.us/motorfuels/scraptire](http://www.ador.state.al.us/motorfuels/scraptire)

Alabama Environmental Permitting and Compliance System

(<https://aepacs.adem.alabama.gov/nviro/ncore/external/home>)

\*This fact sheet is intended as a brief overview of requirements for Scrap Tire Receivers in Alabama. Complete requirements and other information regarding scrap tires may be found in ADEM Administrative Code 335-4 available on the ADEM web site at [adem.alabama.gov](http://adem.alabama.gov).